

# 2026 Colonel Gray Graduation Memo

## Important Dates and Information for Graduating Students

### Student Services Department Notes:

Congratulations, Class of 2026! To ensure your transition to post-secondary is smooth and your achievements are celebrated, please follow these essential steps regarding transcripts and awards.

**Action Item 1: Final Transcript Requests** - Even if you are not attending post-secondary, **every graduate** must complete the final request form. Transcripts are **not** sent automatically.

- **What to do:** Complete the **"Grade 12 Final Official Transcript Request Form"** (If you miss the in-class submission on May 27<sup>th</sup>, go to the Grad Classroom or find the QR code in Student Services.)
- **Why:** This tells the school exactly where to send your official end-of-June records.
- **Note:** This is a specific year-end form, different from any request forms you filled out earlier this year.

**Action Item 2: Holland College Applicants** - If you are attending **Holland College**, they require a different process:

1. **Download:** Save your **unofficial** transcript using the link sent to your email (also available on Google Classroom).
2. **Upload:** You must upload this file directly to the Holland College portal yourself.
3. **Timeline:** Do this as soon as possible in June.

**Action Item 3: Scholarship Recognition - Deadline: Before Final Exams** - We want to recognize your hard work during the graduation ceremony!

- **Requirement:** If you have received a scholarship, bursary, or outside award, bring a physical copy of the **official offer letter** to Student Services.
- **Warning:** If you do not submit your letter by the start of exams, we cannot guarantee your award will be announced during the ceremony.

**Action Item 4: Your "Forever" Copy** - Once final transcripts are released in June, you will receive a digital link.

- **Save it immediately:** Download and save a permanent copy to a personal device or cloud drive.
- **Expiry:** The link expires after **three weeks**.
- **Future Use:** You will need this "keeper" copy for future job applications, bursaries, and record-keeping throughout your life.

**Summer Emergency:** If you require a transcript urgently during the summer months after school has closed, please contact the **Public Schools Branch** directly.

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### Graduation pictures

- Your grad picture by Heckberts Photography taken earlier this year will be used for the grad composite of the Class of 2026. If your picture was not taken by Heckberts, you need to contact them as soon as possible. **Only the pictures taken by Heckberts go on the wall composite.**

### Friday, May 29, 2026 – School Cash Statements

- Grade 12 students will receive School Cash statements on May 29, 2026 by your Block A teacher.
- There will be a **\$25** Graduation fee on the statement. These fees can be paid on-line through School Cash or in the main office by cash or cheque.
- **Please have fees paid early to avoid long line-ups on June 19th.**
- Grads must **have all accounts settled** before a graduation gown and report card is distributed on June 19, 2026 and before a final transcript is sent out. This statement will include items up to May 27<sup>th</sup>. Unreturned items such as sport uniforms or lost textbooks may need to be added at a later date.

### June 1st to 5th – Prom Bracelet Sales

Bracelets will be **\$30 each** and will be available to purchase May 26- 28<sup>th</sup> after school in the main lobby. They will also be sold from June 1<sup>st</sup> to 5<sup>th</sup> from Mrs. Stetson in the library. Sales will be before school, lunch and after school. After June 5<sup>th</sup>, ticket prices go up to **\$35** and can be purchased in the library.

### Tuesday, June 9, 2026 – last day of classes

Homeroom – tasks for graduating students

- All overdue library books are to be returned or paid for to Mrs. Stetson.
- Lockers must be emptied, and return locks to Block A, 1<sup>st</sup> semester teacher.
- Textbooks must be returned to subject teachers on the last day of classes (June 9), **or** on the day of that final assessment.

### Wednesday, June 10 to Monday, June 15, 2026 – Final Examinations

- Examinations will be written in the same classroom that you normally attend, unless your teacher mentioned another location.
- Colonel Gray policy states that exams are to be written on the day they are scheduled. Only in extenuating circumstances such as illness or bereavement are exams re-scheduled.
- Permission to rewrite at a different time must be requested by the parent and obtained from Mr. Petrie prior to the scheduled exam time.

### Tuesday, June 16, 2026 - Prom – Eastlink Centre

- Bracelets are to be purchased in advance from Mrs. Stetson in the Library. Bracelets will not be sold at the door.
- **Prom Details – From Prom Committee:**
  - Meet at the Red Shores racetrack for a group picture at **6:00 p.m. sharp. Please allow time for parking and walking to the picture site.** Following the picture, volunteers will guide you into the Eastlink Centre through back entrance
  - Walk-in begins at **6:30 p.m.** and Prom is from **7 p.m. – 10 p.m.**
  - **Prom is an activity that is hosted by parents and supported by teachers and administrators.**
  - Guests (dates), tuxedos, gowns, are not expected or required. Just dress nicely and enjoy the evening with your classmates.
  - Some teachers and students are hosting a Prom Spa at the school on prom day for any grad who would like to have their hair and make-up done and prep for the prom. Please see Ms. Arbing to set up an appointment.

### Friday, June 19, 2026 – Report Cards, Gown Distribution and Rehearsal - Colonel Gray

- **9:00 a.m. – 11:00 a.m.** – Students arrive during this time period to the school and will enter by the main entrance only.  
**All School Cash accounts must be paid in full before you receive a note giving you access to the cafeteria and its various stations.**
  - The note will allow you to receive your report card before you get your gown.
  - Textbooks, library books, and other items should be returned or paid for in advance to facilitate this process.
- REHEARSAL:**
- **11:00 – 12:00 p.m.** - Grad ceremony rehearsal – **all grads must attend**

### Monday, June 22, 2026 - Graduation Ceremonies at Eastlink Centre at 2:00 p.m. and Safe Grad

This is a more formal affair, please wear your grad gown with pride.

- 12:30 p.m. – Grads to arrive at Colonel Gray
- 1:15 p.m. – Grads will be transported by bus to the Eastlink Centre. Grads line up for the procession in the Trades Center.
- 1:55 p.m. – Procession begins
- 2:00 p.m. – The Graduation Ceremony begins. There will be a photographer at the ceremony and a link to photos will be made available for students and parents to download.
- Following the graduation, students will be bussed back to the school for Safe Grad event. Students **must** take the bus back to Colonel Gray in order to participate in Safe Grad.

#### **SAFE GRAD:**

- 4:45-5:00 pm: Grads enter the school and can change into comfortable clothes. A CGHS water bottle and t-shirt will be provided to all graduates. All kit bags and/or purses will be left in designated classrooms.
- 5:00 p.m. - Grads meet in the cafeteria to enjoy free pizza, drinks, and ice cream treats.
- 5:30 p.m. - 6:50 p.m. – Grad Gala
- 6:50 p.m. – 7:50 p.m. – Hypnotist
- 8:10 p.m. - Board the busses for Sandspit. No backpacks are allowed on the bus and large bags or purses will be searched. No outside water bottles or beverages will be allowed. **Only students traveling by bus will be allowed on Sandspit grounds.** A bracelet will be provided to you while driving to Cavendish.
- 9:00 p.m. - 11:00 p.m. - Sandspit
- 11:45 p.m. - Return to Colonel Gray and retrieve backpacks. Parents pick up grads at the school.

#### **Before the end of June:**

Please move all your files from your cloud.edu account that you want/need to keep. As a graduating student, your cloud account will be disabled by ITSS over the summer and will no longer be accessible to you.